Dear School Administrator:

Under the authority of Sections 1301 and 1302 of the Pennsylvania School Code, Council Rock School District has for many years required all parents registering their children for school or services to provide proof of residency.

Beginning with the 2006-2007 school year, the parents of all new students requesting transportation be provided by the Council Rock School District to your school will be required to show us four proofs of residency. The proof of residency must be provided before any transportation arrangements will be made.

If "parents" are, in fact, guardians or foster parents, they would also need to bring and show proof of their appointments as guardian or foster parent for the student.

Please give the attached form to each new student registering for your school. This requirement applies to siblings of students we may already be transporting.

They may show their proofs at the above address between the hours of 9 AM and 4 PM.

If you have any questions, please feel free to call or write.

Respectfully,

Jack Pinheiro
Supervisor of Pupil Transportation
COUNCIL ROCK SCHOOL DISTRICT

RESIDENCY CHECKLIST

Under the authority of Sections 1301 and 1302 of the Pennsylvania School Code, you are requested to provide Council Rock School District with four (4) proofs of residency before the enrollment of a student can occur.

Examples of these proofs are:

- Internal Revenue Statement
- Lease
- Property Deed
- Insurance Statement
- Letter from Employer (if not self-employed)
- Bank Statement
- Driver's License
- Vehicle Registration Card
- Billing statements
- Welfare Card
- Voter's Registration Card
- Utility statements

NOTE:

1. The Earned Income Tax Return Form should be completed by the parent/resident. In cases of multiple occupancy registration, the multiple occupant/parent should complete form.

2. The Census Enumeration Form should list the names of all adults and children living at the specified address.

3. The owning of property and payment of property taxes within the Council Rock School District does not automatically fulfill the residency clause as stated in the Pennsylvania School Code.