

Editing Controls – Head Control

Head Control

The Head Control is shown at the top of every page.

You can use this to specify information that identifies your website, such as your name, school and class or subject.

You will only need to set this once because the information shown remains the same for each page.

This control also automatically shows which section of your website you are currently viewing.



Head Control Editing

This is a view of the control with the page in **Edit Mode**.

The Head Control contains a toolbar that can be used to add text, images, hyper-links and Flash files.

You can change the information at any time to show whatever you'd like.

For detailed information on using the toolbar, see the **Toolbar Guide**.

To set the Background and Section Name color use Page or Site Formatting.

